DIOCESE OF EXETER
THE CHURCH OF ENGLAND IN DEVON

Parish of Tavistock, Policy for Responding to Safeguarding Allegations or Concerns

Under House of Bishops guidance, every PCC must have a procedure in place to deal promptly with safeguarding allegations or concerns. This procedure localises the national and diocesan guidance so that church officers are aware of how to respond properly in their local context when they become aware of a safeguarding concern.

All church officers should be up to date on safeguarding training at the appropriate level for their role. From their training they should understand the principles of:

Recognise – Respond – Record – Refer

Safeguarding is everyone's responsibility – concerns must always be shared

As well as being up to date on training, all church officers should have read section 7 of the Parish Safeguarding Handbook and retain a (hard or electronic) copy for reference. Church Officers should always follow the guidance in section 7 in their response to a concern.

Church officers should know who to contact. Appendix 1 of this procedure is a list of the relevant persons a church officer may need to contact in this parish when responding to a safeguarding concern. All church officers should have a copy of this list and up-to-date lists be made available to them regularly, as role changes and address or number changes necessitate.

Relevant Local Authority contact details should be on display in the church buildings and can be accessed on the Safeguarding Contacts page of the Diocese of Exeter website. Church officers are encouraged to note these contact details as well as those of other support services available so as to be able to respond promptly in the event of a concern.

If a church officer is in any doubt as to how to respond to a safeguarding concern they should consult with the Parish Safeguarding Representative or the Diocesan Safeguarding Team. Outside of office hours, the statutory services will be able to guide the appropriate response to an urgent concern.

This procedure was approved by St Eustachius, Tavistock PCC on 17th July 20243 and will be reviewed annually.

Signed on behalf of the PCC by

The Rev'd Matthew Godfrey

Priest-in-Charge

Safeguarding Contacts

Priest-in-Charge
The Rev'd Matt Godfrey 07341 665510

Parish Safeguarding Representative
Miss Rita Bilverstone 01822 612845

Churchwardens
Mrs Catherine Stoate 01822 615847
Mrs Pam Hunter 01822 614200

Other Licensed Ministers operating in this Parish
The Rev'd Hazel Butland 01822 811045
The Rev'd Judith Blowey 01822 832374
The Rev'd Sue Tucker 01822 860177
The Rev'd Mike Loader 01822 613231
Mrs Liz Bastin 01409 211022
Mrs Wendy Roderick 01566 784721
Dr William Owens 07874 075474
Ms Patricia Owens 07507 805074

Children's Ministry Leader (for Little Deers, Messy Church and Vestry Group)
Mrs Sarah Pendle 01822 616642

Pastoral Care Team Leader
Mrs Diana McDowell 01822 810709

Parish Centre Manager / Bookings Secretary
Ms Jo Barton 01822 616673

Diocesan Safeguarding Team (Exeter)
01392 345909
01392 345910
01392 294969

Diocesan DBS Coordinator and Safeguarding Training Administrator
01392 294975

Diocesan Safeguarding Email (for non-urgent matters)
safeguardingenquiry@exeter.anglican.org